Job Description

Job Title: Quantity Surveyor	**Job Reference No:**
Department: Maintenance	**Job Grade:**
Job Type:	**Career Family:** CL5
Reports to: Technical Lead	**Nos Post Holders:**
Location:	**Date updated:** 2026

Purpose:

To provide commercial and contractual support for scaffolding and associated services, including rope access, lagging, and industrial cleaning. The role ensures accurate cost management, contract compliance, and value optimisation throughout project lifecycles, safeguarding profitability and mitigating financial risk.

Organisation Chart:

Insert the relevant Organisational Chart*, showing clearly the role, the immediate manager, colleagues who also report to the immediate manager and the roles of direct and indirect reports, giving full titles.*

Dimensions:

- Management of project budgets
- Be able to communicate with internal project teams, subcontractors, suppliers, and client representatives
- Supports the Technical Lead and collaborates with engineering, maintenance, and finance teams to ensure alignment of project delivery with operational goals
- Required to adapt to changing operational demands, assisting other teams within and beyond core business function to meet business requirements and ensure reliable plant operation

Key Accountabilities:

- Prepare, monitor, and control project budgets and forecasts
- Conduct regular cost reviews and variance analysis
- Draft, review, and negotiate subcontractor agreements
- Ensure compliance with contractual obligations and industry standards
- Perform accurate quantity take-offs for scaffolding and related services
- Prepare interim and final valuations, applications for payment, and variations
- Identify commercial risks and implement mitigation strategies
- Actively contribute to continuous improvement initiatives, identifying and implementing opportunities to optimise performance and reliability
- Produce timely and accurate commercial reports for senior management
- Collaborate effectively with internal teams, contractors, and stakeholders, ensuring clear communication and support across all business functions
- Consistently adhere to all safety, health, and environmental standards, following company safety rules and procedures to maintain a safe working environment
- Work flexibly within competence to support our plant systems and disciplines, provide assistance across teams and ensure effective communication both within and beyond core business unit
- Undertake tasks outside core discipline where competent and appropriately trained and adapt to new systems, technologies or methods introduced to improve efficiency

Knowledge, Skills and Experience required:

- HNC/HND in Quantity Surveying or equivalent vocational qualification or significant relevant experience
- Professional membership (RICS or equivalent) desirable
- Minimum 3-5 years' experience in commercial or quantity surveying roles within scaffolding, access solutions, or industrial services.
- Strong understanding of NEC/JCT contracts and commercial frameworks
- Proficient in Microsoft Office applications and digital work management systems (e.g., Maximo), with a willingness to learn new tools and technologies as required
- Excellent negotiation and communication skills
- Ability to interpret technical drawings and specifications
- Familiarity with scaffolding systems, rope access techniques, insulation/lagging, and industrial cleaning processes

High Risk Categories

From the list below select all categories that apply to the role so that the level of risk can be assessed and recorded and appropriate interventions applied (e.g. DBS checks, financial checks, relevant training provided etc.)

1	*Work in schools or with vulnerable people (e.g. customer properties)*	☐
2	*Access to or edit rights to highly sensitive commercial information or personal data*	☐
3	*Director or Officer appointed to a Drax legal entity*	☐
4	*Role with Power of Attorneys in place*	☐
5	*Access to a company credit card (excl T&E card)*	☐
6	*Responsible to set up and maintenance of 3rd Party relationship*	☐
7	*Senior roles at Career Level 3 or above (excl US & Canada Pellet Operations roles)*	☐
8	*Roles interacting with people of influence (e.g. Government)*	☐
9	*Traders in Commercial or Treasury teams*	☐

Special Features:

Measures of Success:

- Accurate and timely cost reporting with minimal variances
- Successful negotiation of subcontractor agreements within budget
- Positive client feedback on commercial management
- Reduction in cost overruns and improved project profitability
- Compliance with all contractual and regulatory requirements

How You Need to Act:

Our values and behaviours are our unifying beliefs and actions that guide us to do the right thing, always. It's not just what you do, it's how you do it too.

***Prioritise Safety** – We all deliver our One Safe Drax vision by caring for ourselves, our assets, our environment and our communities.*

***Unlock your potential** – We see challenge as opportunity and push ourselves to grow, cultivating an environment where continuous development and holistic wellbeing sit side by side. Operating as one team, we value everyone's differences and unique contributions.*

***Deliver our promise** – We each play an important role in the delivery of our strategy and are driven to give our best every day. Focused on building our reputation through meeting our commitments, we listen to feedback, share ideas and celebrate our collective successes.*

***Shape the future** – We seek out everyday improvements to take steps towards the positive outcomes for climate, nature and people. No question's too small or challenge too big – we'll find a solution.*

Job Holder Signature:	.....
Line Manager Signature:	.....
Date:	.....